

# UNIVERSITY OF SOUTH FLORIDA

## Undergraduate Council

Minutes for February 25, 2013

*Present:* Claudia Cooperman (CAS), Dell deChant (CAS), Kathi Katz (NUR), Jim King (EDU), Hana Osman (COPH), Richard Plank (BUS) *for Carol Osborne*, Tom Pluckhahn, Chair (CAS), Brianne Stanback (BCS), Lily Todorinova (LIB), Ryan Toomey (ENG)

*Absent:* Kim McCormick (COTA), Jane Noll (CAS) *for Jennifer Bosson*, Kay Perrin (COPH) *for Deidre Orriola*

*Guests/*

*Ex Officio:* Carol S. Harneit (UNIV. COLL.), Janet Moore (UGS), Audra Parker (EDU), Melissa Rathburn (TRAC-UGS), Sue RiCharde (UGS)

1. The meeting convened at 3:01pm.
2. Minutes of the February 11, 2013 meeting were approved with one abstention.
3. Announcements
  - a. Brianne Stanback reported on her visit to the recent Associate Deans Council at which the general concerns for additional policy proposals were discussed. Main points of recommendation from the discussion follow:
    - i. Degree programs should have key foundational classes identified early in the sequence of coursework that are indicative of core knowledge and skills needed in the program. If it is then early enough to consider moving unsuccessful students out of that program.  
Degree programs should aim to sequence most of the required classes, including appropriate key classes taken early in a major, again to identify problems early.
    - iii. D/F policies need to have general consistency across departments and colleges whenever possible.
    - iv. Departments need to recommend quality opt-out options when students need to change majors  
Colleges need to work with departments in developing good options toward degree completion.
    - v. Departments need to institute better outreach in terms of advising students when first are earned, assisting students in recognizing their inabilities for critical areas of that major and considering the need to select a more appropriate major.
  - b. The present GIA curriculum proposal has been tabled until a more comprehensive proposal can be created.
4. Consent Agenda
  - a. Course Changes
    - i. [BSC 2010 Cellular Processes](#) removal of prerequisite (CHM 2043) **APPROVED**
5. Old Business
  - a. Proposal Reviews
    - i. Previously Tabled Courses
      1. [CHT 3991 Chinese Film](#) changes were made to syllabus/proposal **APPROVED**
    - ii. New Courses
      1. [EDE 4506 Creating and Differentiating Learning Environments in Elementary Schools](#) **APPROVED pending changes to description, objectives, learning outcomes, and reconciling with syllabus**



Mid-term grade reports for all 1000-2000 level courses are available to students to provide progress reports for all students in Lower Level courses. This provides information for the tracking system designed to help students progress toward degree completion.

**The Undergraduate Council is in favor of this proposal, recommending that 3000 level courses be added to the 1000 and 2000 levels, so as to capture more freshmen and transfer students coursework for early warnings.**

2. USF Academic Minor proposed system-wide update
  - a. Proposed catalog copy wording change:

A minor can be applied for, completed and received only in conjunction with the application and receipt of a baccalaureate degree.