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| SOP: Study Subject Recruitment | | | |
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the PHI was disclosed, the name of the entity or person who received the PHI, and if known, the address of such entity or person, a description of the type of information that was disclosed (e.g. date of birth, medical record number, telephone number, etc.), and a brief statement of the purpose of the disclosure that reasonably informs the individual of the basis for the disclosure.

This information should be kept on the “Accounting Log of Disclosures of PHI,” a template of which can be found on the HIPAA Research Compliance Program website.

REFERENCES

45 CFR 164.508

45 CFR 164.512

Template: Accounting Log of Disclosures of PHI