Institution: University of South Florida-Sarasota-Manatee User ID: P4516711 (451671)

## Completions Overview

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2013 and June 30, 2014. The Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2013 and June 30, 2014.

### Completions Common Errors

Some common completions component errors include the following:

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.

### Recent Changes

- The following question on **distance education** has been added to the bottom of each individual "CIP Data" screen:
  "Is this program offered as a distance education program?"
- The following two screens, which collect data specifically on students were added to this component, beginning in the 2012-13 survey year:
  - "**All Completers**" - Collects the number of students who earned an award between July 1, 2013 and June 30, 2014 by gender and race/ethnicity. (The intent of this screen is to collect an **unduplicated count** of total numbers of completers.)
  - "**Completers by Level**" - Collects the number of students who earned an award between July 1, 2013 and June 30, 2014 by award level and 1) by gender; 2) by race/ethnicity; and 3) by age.

- The definition for Post-baccalaureate Certificate has changed slightly for the 2014-15 collection. The new definition is as follows: **An award that requires completion of an organized program of study beyond the bachelor's. It is designed for persons who have completed a baccalaureate degree, but does not meet the requirements of a master's degree.**

  **NOTE: Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered sub-bacalaureate undergraduate programs, and students in these programs are undergraduate students.**

### General Information

CIP Codes:
The CIP 2010 Website includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2000 CIP and 2010 CIP.

The Resources Page of the CIP 2010 website contains many valuable resources including:

- CIP 2010 Manual and copies of previous editions of the CIP Manual
- Crosswalk between the 2000 CIP codes and the 2010 CIP codes in Excel format

Keep in mind that some information provided by institutions on the Completions component appear in the College Navigator, which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: Survey Materials.

The prior year revision system can be accessed using the following link: Prior Year Revision System

## Completions CIP Data

## Completions: total by first major

| 99.0000 Summary Grand Totals | Award Level | Nonresi-dent alien | Hispanic Latino | American Indian or Alaska Native | Asian | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | |
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All Completers

Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

**All Completers**

Number of students by gender and race and ethnicity earning an award between July 1, 2013 and June 30, 2014. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

| | Men | | Women | | Total Students |
|---|---|---|---|---|---|
| | Number of Students | Total Awards | Number of Students | Total Awards | |
| Nonresident alien | | 3 | | 4 | 7 |
| Hispanic/Latino | | 14 | | 52 | 65 |
| American Indian or Alaska Native | | | | | |
| | | | | | |
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Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

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- 
- 
- 
- 
- 
- 

**Bachelor's degrees**

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2013 and June 30, 2014. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

Completers by Level

| | | |
|---|---|---|
| | 1 | |
| White | 40 | 40 |
| Two or more races | 0 | 0 |
| Race and ethnicity unknown | 3 | 3 |
| **TOTAL** | 55 | 55 |
| | | |
| **By Age** | | |
| Under 18 | 0 | |
| 18-24 | 3 | |
| 25-39 | 40 | |
| 40 and Above | 12 | |
| Age Unknown | 0 | |
| **TOTAL** | 55 | 55 |

**This survey component was prepared by:**

| Award Level | Number of Completions | |
|---|---|---|
| | 1st major | 2nd major |
| Bachelors degree or equivalent | 491 | 2 |
| Master's degree | 55 | 0 |
| Total number of degrees and certificates | 546 | |

| | Number of Students | | |
|---|---|---|---|
| | Men | Women | Total |
| All Completers | 191 | 352 | 543 |