

Legal Career Guide

Created by the Department of Criminology

BAILIFF

Law enforcement officers who maintain order in the courtroom during trials; transports defendants, delivers court documents, escorts and guards jury, enforce court decorum

EDUCATION

AA/AS Certificate
B.A. Criminology/B.S. Criminal Justice (recommended for advancement)

Salary

Skills & Qualifications

Job Outlook



\$16,000*

Ability to communicate
Physically fit
Knowledge and application of court system
Paralegal training (recommended)

5% growth*
2012-2022

PARALEGAL/CRIMINAL PARALEGAL

Assist attorney in preparation of hearings, trials, meetings, communicate with/interview clients, investigate facts of a case, research legal cases, prepare legal documents

EDUCATION

AA/AS Certificate, B.A. Criminology/B.S. Criminal
Bachelor's (recommended)
Second Major or Minor: Political Science, Pre-Law track

Salary

Skills & Qualifications

Job Outlook



\$16,750-
75,410*

Extensive knowledge of local, state, federal laws
National Paralegal Certification
Paralegal Internship
Strong analytical skills

17% growth*
2012-2022

Enjoy working with diverse groups of people
Effective oral and written communication
Familiar with and able to use current technology

COURT CLERK

Perform administrative tasks to assist judges, attorneys, and lawyers, and act as the court's chief information officer as well as the chief financial officer

EDUCATION

AA/AS Certificate
B.A. Criminology/B.S. Criminal Justice (recommended)
Bachelor's (recommended)
Second Major or Minor: Criminology, Psychology, Business, Accounting

Salary

Skills & Qualifications

Job Outlook



\$36,850-
\$41,100*

Customer service experience
Bookkeeping, budgeting, business management skills
Solid understanding of legal system
Ability to analyze and interpret financial data
Expertise in human resources, project management, information systems
Negotiation and diplomacy skills

10.0% growth*
2012-2022

LAWYER

Represent clients or government for either the civil or criminal process, initiate lawsuits, defend private citizens, serve in advisory positions

EDUCATION

Bachelor's Degree, B.A. Criminology (recommended) if specializing in criminal law + J.D. Degree
Second Major or Minor: Political Science, Pre-Law Track, Foreign Language

Salary

Skills & Qualifications

Job Outlook



\$187,200*

Successfully pass LSAT for Law School admission
Successfully pass bar exam per state where practicing
Strong written and oral communication skills
Competent public speaker
Patience and empathy for diverse clientele
Excellent critical thinking and research abilities

Sources:
<http://www.criminaljusticedegreeschools.com/criminal-justice-careers/>

* Indicates national median salary
statistic according to the Bureau of Labor Statistics.
Please note statistics may vary by state.

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