

University of South Florida
UCO- Student Accounting
4202 E. Fowler Ave, SVC1039
Tampa, FL 33620

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Third Party Billing Arrangement

Student Responsibilities/Information:

1. Students should make themselves familiar with the third party billing process by reading the Agency Billing Overview document provided on USF's third party billing website.
2. Students are responsible for all University due dates and for discussing these due dates with their third party sponsor.
3. Students must submit a letter of authorization to the Student Accounting Office by the fourth day of classes (before 5 pm). If the agency does not have a standard letter of authorization, a Third Party Billing Agreement Form provided on USF's third party billing website may be used.
4. Students that do not submit their paperwork in a timely manner, can be subject to cancellation of registration and will be responsible for all late fees assessed on their account in the event that paperwork is received late.
5. Students must submit an authorization for every semester that they are planning on having