



**Board of Trustees Academics and Campus Environment Committee**

**NOTES**

**Accountability Plan Workshop**

**Thursday, April 16, 2020**

**9:00 AM – 12:00 PM**

**Microsoft Teams**

Chair Charles Tokarz called the workshop to order at 9:00 AM. Chair Tokarz began by wishing everyone well and thanked them for making themselves available for this important workshop to discuss the 2020 Accountability Plan. Chair Tokarz reminded the committee and those in attendance that this is the first time the university has submitted one unified Accountability Plan and is due to consolidation coming up on July 1. Chair Tokarz then asked Vice President for University Affairs and Assistant Corporate Secretary Dr. Cindy Visot to call roll. A quorum was confirmed by Dr. Visot with all committee members present:

Trustee Britney Deas  
Trustee Stephanie Goforth  
Trustee Michael Griffin  
Trustee Oscar Horton  
Trustee Deanna Michael  
Trustee Byron Shinn  
Trustee Charles Tokarz

Chair Tokarz then turned the meeting over to President Steve Currall. President Currall reminded document and related processes is one of the most important activities conducted annually. President Currall spoke on how the university leadership team is always surveying the higher education landscape



including maintaining a normalized citation impact above 1.5. Trustees held a discussion with Vice Provost and Associate Vice President for Strategic Talent Recruitment, University Reputation and Impact Dr. Pritish Mukherjee, further clarifying and providing context around the normalized citation impact. Dr. Mukherjee explained that this metric is a measure of the impact and quality of faculty research and scholarly productivity across the institution and that the score is based on the Category Normalized Citation Impact (CNCI) of all publications/articles with USF-affiliated authorships. The CNCI of each document (publication/article) is calculated by dividing the actual count of citation items for that document by the expected citation rate for documents with the same document type, year of publication and subject area; specifically, the Category Normalized Citation Score is the three-year rolling average of CNCIs for all publications/a