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| All faculty, staff, & students know where to access the Chemical Hygiene Plan (CHP) | | | |
| Chemical inventory up to date | | | |
| Emergency information and phone numbers posted are up to date | | | |
| Location of first aid & spill kits, fire extinguishers posted and correct | | | |
| B. General Safety & Equipment | Yes | No | Comments |
| Broken glassware disposed in box labeled "Broken Glass" that is lined with a non-red bag | | | |
| Emergency eyewash/safety shower accessible (SERIOUS) | | | |
| Expired contents removed from required first aid & spill kits | | | |
| Eyewashes are flushed weekly | | | |
| Food, drinks, and applying cosmetics prohibited in lab | | | |
| Fume hood air flow is within acceptable range and has been tested by EH&S within the last year (SERIOUS) | | | |
| Fume hood air flow monitor operates appropriately | | | |

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| Flammables stored in flammable cabinets/refrigerators (SERIOUS) | | | |
| Flammable liquid storage does not exceed allowable quantities (SERIOUS) | | | |
| Gas cylinder regulators are not obstructed | | | |
| Gas cylinders are attached to a permanent fixture (SERIOUS) | | | |
| Gas cylinders are capped when not in use | | | |
| Gas cylinders are properly labeled & stored upright | | | |
| Gas cylinders are segregated by hazard class | | | |
| Non-flammable refrigerators & flammable cabinets labeled | | | |
| Time sensitive chemicals are less than one year old (SERIOUS) | | | |
| D. | | | |
| All chemical spills have been appropriately decontaminated and surfaces cleaned regularly | | | |
| All solder and scrap metal are collected for recycling or disposal as hazardous waste | | | |
| Containers labeled "Hazardous Waste" with contents and nature of hazard (SERIOUS) | | | |
| Hazardous pharmaceutical waste is collected for disposal | | | |
| Hazardous waste containers kept closed when not in use | | | |
| Hazardous waste stored in a designated Satellite Accumulation Area (SAA) | | | |
| Hazardous waste-contaminated rags are managed as hazardous waste | | | |
| Hazardous wastes are being stored in compatible containers | | | |
| Requests have been made in CHEMATIX for the removal of all full waste containers. | | | |
| Spent lead-acid and recyclable batteries are being recycled | | | |
| Used mercury containing lamps managed appropriately | | | |
| Waste segregated by hazard class within the SAA | | | |
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| All BMW spills properly decontaminated | | | |
| BMW bags and sharps boxes labeled with name and contact information prior to disposal. Must be labeled with the international biohazard sste | | | |

Sharps boxes are disposed of at $\frac{3}{4}$ full OR 30 days after first non-sharps item is placed in container

Sharps disposed of in sharps container

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